

St. Joseph Catholic Academy

Parents' Bill of Rights for Data Privacy and Security

State and federal laws, to the extent applicable to the Academy/Parish School, protect the confidentiality of information about your child that identifies him or her. This information is known as "personally identifiable information" or "PII." Pursuant to the New York Education Law, parents and legal guardians of children at the Academy/Parish School have the following rights regarding the privacy and security of your child's PII, subject to any other applicable law:

- Your child's PII cannot be sold or released for any commercial purposes.
- If your child is under the age of 18, you have the right to inspect and review the complete records of your child's education records, unless the law states otherwise.
- State and federal laws protect, to the extent applicable to the Academy/Parish School, the confidentiality of personally identifiable information. Safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred.
- You have the right to make complaints about possible breaches of student data and to have such complaints addressed. You have a right to be notified in accordance with applicable laws and regulations if a breach or unauthorized release of your child's PII occurs.
- A complete list of all student data elements collected by the State is available for public review. You can obtain a copy of this list by going here: <https://www.nysed.gov/data-privacy-security/student-data-inventory> OR writing to Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, EB152, Albany, NY 12234.

Complaints to the Academy/Parish School should be directed in writing to: lalaimo@sjcalic.org

Parents/Guardians may also submit complaints to the New York State Education Department as follows:

Email: CPO@mail.nysed.gov

Mail: Chief Privacy Officer

New York State Education Department

89 Washington Avenue, EB152

Albany, NY 12234